

14.02.2019

From  
R.Dhandapani  
Controller of Examinations

To  
All Heads of the Institutions  
All Deputy COEs

Namashiva Sir/Madam,

Sub. : Change of procedure in sending the application to WES –  
“about WES Credential” – intimated – Reg.

As per modified WES procedure attached, “About WES Credential”, it is decided to follow the WES requirement of mailing documents from our University.


Ours is a deemed to be a University and we do not have autonomous college in our Amrita Vishwa Vidyapeetham. Hence all the Heads of Institutions are requested to **advise or inform the applicants** (who are applying for WES) **to send all the documents, along with clear, size to size copies of the certificates** (not the originals) and a DD\* for Rs.5000/- in favour of “Amrita Vishwa Vidyapeetham” payable at Coimbatore, to

**The Controller of Examinations  
Amrita Vishwa Vidyapeetham  
Amritanagar  
Coimbatore – 641 112**

This procedure comes into force **with immediate effect**, though the WES has modified this procedure on 01.12.2018.

\* fees include Speed Post Charges, Verifying and Certifying Degree Certificate, Provisional Certificate, Consolidated Grade Sheet and Semester-wise Grade Sheets required by the WES.

In the service of AMMA



R.Dhandapani  
Controller of Examinations

CC: Swamiji/VC/Registrar/Finance

Dr.Bipin Nair/Dr.Shanthi Nair/Dr.Somanath/Dr.M.Sunanda/Dr.Manoj -- are requested to forward this to your campus Dy.COE